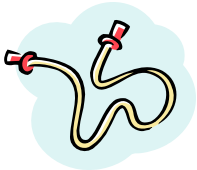


To: HAAS Families
From: Ms. Louis-Charles, Volunteer Coordinator
CC: Ms. Fulton, Principal
Date: 2/9/2010
Re: February Volunteer Opportunities

Listed below are the upcoming **February** volunteer opportunities:



Middle School Valentine Dance: Friday, February 12, 2010, 7:00-10:00 p.m. Parent volunteers are needed from 5:30-10:30 p.m. to assist with the preparation of this event including, clean-up and set-up before and after the dance. Also, **Donations of small bottled water, pre packaged cookies, bags of ice or Publix/ Target gift cards are needed.** You may contact Ms. Johnson at cjohnson@hollywoodcharter.org for more information or leave a message with the main office at 954-925-6404.



JUMP ROPE FOR HEART: February 19, 2010 8:30 a.m. - 2:30 p.m. Parent volunteers are needed to assist Coach Chesney during this event. Volunteers will monitor the students and collect envelopes. For more information please contact Coach Chesney at mchesney@hollywoodcharter.org.



PTO MEETING: Tuesday, February 16, 2010 at 6:30 p.m. Sign in to earn **2 hours** for members and **1 hour** for non-members.

SAC MEETING: Tuesday, February 23, 2010 at 3:30 p.m. Sign in to earn **2 hours** for attending.



CLINIC DETAIL: Year round volunteer opportunities are available in the clinic. Clinic detail involves assisting students who are not feeling well, tending to minor bumps and bruises, and contacting parents. This opportunity is available each day from 8:30 a.m. to 1:30 p.m.

Notice: As of January 4, 2010, parents who would like to volunteer in the clinic will be required to Complete a Level II Security Clearance (finger printing) at the Broward County School Board Finger Printing Center. Parents must contact Ms. Louis-Charles to receive an application for finger printing.

CAFETERIA MONITOR: Parents are welcome to volunteer as cafeteria monitors. Each day from 11:00 a.m. to 1:30 p.m. Volunteers can help monitor students in the cafeteria during lunch time. **Volunteers must be scheduled by appointment prior to reporting for clinic or cafeteria detail,** please contact Ms. Louis-Charles for more information.



VOLUNTEER OBLIGATION for the 2009-2010 school year:

- 1 student attending HAAS = **20 volunteer hours**
- 2 or more students attending = **30 volunteer hours**

- 1/2 of your **required volunteer hours must be met no later than January 15, 2010** or your re-commit for the 2010-2011 school year will not be processed.
- Parents of K-7th graders, your total required hours **must be completed by May 21, 2010**. **If your total required hours are not fulfilled by this date your child will lose his/her seat for 2010-2011 school year.**
- Parents of 8th graders are required to complete their obligation no later than **April 30, 2010** or **your child will not participate in the end of the year 8th grade activities (dance, field trips, TY Park picnic, etc.)**



TO RECEIVE VOLUNTEER HOURS YOU MUST:

- Fill out a Volunteer Record sheet located at 1st floor front desk when assisting in classrooms, clinic or cafeteria.
- Provide a receipt along with a completed donation form to be verified and signed by the teacher or school staff member.

- When participating in school events (Book Fair, Fall Field Day, etc.) or attending meetings (PTO and SAC) you **must** sign in.

All volunteers must be scheduled by appointment with a teacher or staff member prior to volunteering. It is not the school's or teacher's obligation to find work for volunteers who have not scheduled their time.

If you have any questions please call Ms. Louis-Charles, Volunteer Coordinator, at 954-925-6404. Thank you for your attention to this very important matter. We look forward to assisting all families with meeting their volunteer obligation.